



# GUARANTOR APPLICATION FORM

TODAY'S DATE:	
RENTAL PROPERTY ADDRESS:	
RENT AMOUNT:	£
NAME OF PROPOSED TENANT/S:	
RELATIONSHIP TO TENANT/S:	

## GUARANTOR DETAILS

Title	First Name	Middle Name	Surname	Other names you have been known by
..				

Telephone  Mobile

E-mail Address

Date of Birth  National Insurance Number

Married  Single  Separated  Divorced  Widowed  Living with partner

## ADDRESS DETAILS

Please provide previous address and dates of residency in the last 5 years, (over 3 months) attaching a separate sheet if necessary.

### Current Address

Address				
Post Code				
Period at address	Years		Months	
Owner <input type="checkbox"/>	Council Tenant <input type="checkbox"/>	Private Tenant <input type="checkbox"/>	Living with Parents/Relatives <input type="checkbox"/>	

### Previous Address 1

Address				
Post Code				
Period at address		Years		Months
Period at address	Years		Months	

### Previous Address 2

Address				
Post Code				
Period at address		Years		Months

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**Have you ever had any County Court Judgements, Court Decree, Bankruptcy, Administration Orders or have/had any repayment plans in place?**

Yes  No  (If yes, please detail on a separate sheet)

### EMPLOYMENT/INCOME DETAILS

Employed  Self Employed  On Contract  Retired  Unemployed  Student

<b>Name of Employer:</b>		
<b>Address of Employer:</b>		
<b>Guarantor/Your Telephone No:</b>	<b>Employee No.:</b>	
<b>Guarantor/Your E-mail Address:</b>	<b>Position Held:</b>	
<b>Starting Date:</b>	<b>Salary</b>	
<b>Reference Contact Name:</b>	<b>Ref. Tel No:</b>	
<b>Reference Fax No:</b>	<b>Ref. E:mail:</b>	

**If you are Self-Employed please complete Accountants details below. Please Note - Failure to complete the below section will result in a delay in your application:**

<b>Name</b>		
<b>Address</b>		
<b>Telephone No:</b>	<b>Fax No:</b>	
<b>E:mail Address:</b>	<b>Your trading name:</b>	
<b>Date commenced trading</b>	<b>Approx annual income</b>	

**Please provide details of any additional income i.e. Tax Credits, Second Employments etc. below. Proof of this income will be required.**


#### **BANK/BUILDING SOCIETY DETAILS (Current Account Only)**

<b>Bank/Society Name</b>		
<b>Address</b>		
<b>Account No:</b>	<b>Sort Code</b>	

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## Declaration:

I hereby confirm that the information provided by myself is to the best of my knowledge true and I have no objections to the information being verified by whatever means deemed necessary. I understand that the results of the findings will be forwarded to the appointed letting agent and/or landlord, and may be accessed again should my guarantee default on their rental payment. I agree that Van Mildert may search the files and the credit reference agency will keep a record of that search. I understand that no details of the searches will be given to me by the letting agent and/or landlord. I may request the name and address of the credit reference agency to whom I may apply for a copy of any information provided. This application is bound by ground 17 of the housing act 1996. I understand that if any information within this application is found to be untrue, it is grounds for termination of the tenancy. I hereby authorise the above named bank or building society to respond to status enquiries made in respect of this application. The details you provide will be held by Van Mildert and the letting agent. **I hereby give authorisation to my employer/accountant and landlord to provide information requested by Van Mildert/easilett Ltd.**

## Data protection:

In order to meet our legal obligations regarding Right to Rent legislation, to make sure that you are financially suitable to guarantor the tenancy and to prevent and detect fraud, we will share your data with:

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| <b>7a</b> Credit Reference agencies                | <input type="checkbox"/> | <b>7d</b> The landlord of this property | <input type="checkbox"/> |
| <b>7b</b> Agencies conducting Right to Rent checks | <input type="checkbox"/> | <b>7e</b> Current employer              | <input type="checkbox"/> |
| <b>7c</b> Former landlords                         | <input type="checkbox"/> | <b>7f</b> Fraud prevention agencies     | <input type="checkbox"/> |

Please place a tick beside each of the boxes above to show you consent to us using your data for the purposes outlined. If you do not consent (which is your legal right) WE MAY NOT BE ABLE TO GRANT A TENANCY. The data will be kept for at least 12 months from the date of application and then destroyed or for the term required for legal/accounting purposes.

Please also read the PRIVACY NOTICE on our website which explains this in more detail.

## Proof of ID, Funds & Residency will need to be provided if this application is successful:

If your application is successful you will need to provide the following documents.

You do not need to provide this yet, but it will be required before the tenancy can start.

1. Passport or Driver License (with photo)
2. 1 x utility, council tax or Mobile phone bill (dated within the last 3 months)
3. Copy bank statements (dated last 3 months). Individual transactions can be blacked out.

Guarantor Signature ..... Date .....

Print Name .....

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Please now send this form to easilett Ltd, 82-83 High Street, Lincoln, LN5 8AA